

FUNERAL PROCESS

Dear friends: As a Beulah church family we want to support you in this time of loss with our prayers and expressions of care. We trust that even coming into our building and having the 'celebration of life' here will minister peace to you. This guide was put together to assist you as we plan and work together. It is our hope that these specific details will facilitate a service and fellowship time that is full of joy and comfort for all.

Initial Request

- Contact Beulah Alliance Church to submit your request for a Funeral Service.
- Funeral Coordinator, Marley Horne: 780-486-4010 x781 or marley@beulah.ca
- Pastor Allen Powles: 780-486-4010 x311 or allen@beulah.ca
- Include the date, time, and location (Auditorium or Chapel) you prefer.
- Once the Funeral is confirmed we will set up a meeting...

Meeting

- Meet with Officiating Pastor and Funeral Coordinator to arrange the following details:
- Confirm date, time, and location of Funeral.
- Arrange Food Services.
- Coordinate Technical needs.
- Go through logistics of the service.

Funeral Service

- Arrive at least 1 hour early to arrange any flowers, guestbook table, etc.
- Officiating Pastor to lead you into the service and throughout the service.
- Funeral Coordinator will ensure everything runs smoothly.
- After the Funeral a gathering area is available for food, beverages, and community.
- You will be provided with an audio recording of the service.

After the Funeral

- An invoice will be sent to you 2-3 weeks after the Funeral.
- Please provide the Officiating Pastor with an honorarium paid directly to them. The recommended amount is \$150-\$200.
- A series of Grief Books will be sent to you in the year following the loss of your loved one.
- If you require any additional support please contact us - our doors are always open.



FUNERAL PRICING

SET-UP FEE: \$150.00

(Includes Funeral Coordinator, Sound Tech, Custodial, and Tablecloths)

*NOTE: This is a flat rate – there is no option to pay less

EXTRA TECH FEE: \$100.00

(For Auditorium bookings only)

MUSICIAN FEE: Ranges from \$50-\$150.00

(If Beulah is required to find a musician – cost per person)

FOOD & BEVERAGE FEE

Basic Menu: \$4.00 per person

Beverage Menu: \$2.00 per person

(See menu details below)

BASIC MENU

Crackers, Cheese, Grapes

Squares or Cookies

Coffee, Tea & Punch

Cream, Sugar, Cups, Stir Stix

Plates & Napkins

\$4.00 per person

BEVERAGE MENU

Coffee, Tea & Punch

Cream, Sugar, Cups, Stir Stix

Plates & Napkins

\$2.00 per person

If sandwiches, veggies, or fruit are requested we suggest that they order trays from Safeway or Costco. These items can be brought to the Kitchen on the day of the Funeral and our Kitchen staff will take it from there. Caterers have no access to the Kitchen.



FUNERAL DETAILS

Please provide us with the following information:

FAMILY INFORMATION

Name of Deceased:

Date of Passing:

Family Contact Info:

FUNERAL INFORMATION

Date and Time of Funeral:

Chapel or Auditorium:

Estimated Number of Guests:

Will the Funeral Home be involved?:

Burial or Cremation:

Family Room: Library or Chapel

Guestbook Table(s) for photos, memories, etc.:

Flowers:

Bulletins:

Pallbearers:

Ushers:

Musicians/Instruments:

Special Music (prelude, hymns, songs, postlude):

Scripture:

Tributes/Eulogy Speaker(s):

Slideshow (please provide as .mov or .mp4 files):

Prayer:

Message: