

# Beulah Alliance Church

## Job Posting: Production Assistant Summer Worker

Temporary @ 40hrs/wk in Edmonton, AB



This position is responsible for providing production support to live events at West campus as a temporary member of the Technical Services Production Team.

### In this role you will:

- Work with audio, video and lighting technicians to facilitate preparations for weekend services and broadcast.
- Prepare digital media content for weekend services using ProPresenter software.
- Learn lighting programming in MA Dot2 based systems for weekend services.
- Work weekends with Worship team to support volunteers and see to the successful execution of weekend services.
- Take part in determining creative solutions to live event problem solving through collaboration with team members.
- Train, learn and participate in executing various technical roles of weekends services as required.
- Assist in maintenance, system upgrades & installations of West campus AVL Systems.
- Other tasks as mutually agreed upon.

### What you'll need to thrive in this role:

- Currently involved with a production related program or equivalent experience in theatre, video production or live event production.
- Demonstrated proficiency in working with technical systems and control software.
- Willingness to learn and adapt to House of Worship production standards.
- Able to manage multiple tasks and problem solving in high pressure situations, working with focus in production environments.
- Be a flexible, cheerful, patient and strong team player with a desire to support and assist.
- Strong interpersonal and verbal communication skills ensuring a team synergy.
- Able to work at a fast pace in a variety of settings and circumstances, with composure and flexibility.
- Trustworthy to follow through with delegated responsibilities in a timely way.
- Demonstrated assertiveness and ability to develop and implement projects.
- Ability to work in a large, fast paced, multi-staff setting.
- Ability to manage multiple tasks and achieve deadlines under pressure.

**Desired Start Date:** Specific date to be determined with the successful candidate.

### Job Details:

Position Openings: 1  
Length: April – September 2024 (16 weeks)  
Hours: 40hrs/week  
Pay: \$16.50 per hour

***This position is funded by the Canada Summer Jobs Program and is pending grant approval. Please note this posting is only open to people aged 15-30 years as per the Canada Summer Jobs Program requirements.***

Think you're a great fit for this job? If you believe that God may be calling you to this position please submit your resume and cover letter to [hr@beulah.ca](mailto:hr@beulah.ca). No phone calls please. We thank all applicants for their interest; however, only candidates under consideration will be contacted.